

Name of Contract: Palm Beach County Literacy Coalition, Inc.Yes Board Item Board Meeting Date**CONTRACT REVIEW CHECKLIST****Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	August 16, 2007- June 30, 2009; Please refer to Section I.
Termination Clause	The Contract may be terminated at any time for any reason upon giving thirty (30) days notice to the other party; Please refer to Section IV(5).
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Liability Issues: Please refer to Section III(4). Indemnification: Please refer to Section II(6).
Regulatory issues	None
Confidentiality Provision	Please refer to Section IV(7).
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach; Please refer to Section IV(3).

Business Principles:

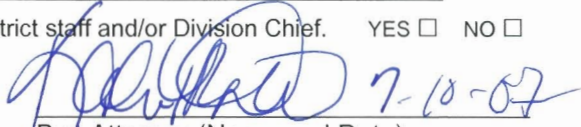
Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section III(1).
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section III(1).

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

Special Considerations: _____The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐
By: Attorney (Name and Date)